### Sample Line Item Grant Budget

#### ORG NAME

#### Income

**Contributed**
- Grants ................................................. 1,000
- Corporate contributions ............... 1,000
- Individuals ........................................... 1,000
- Fundraiser event ......................... 1,000

**Earned Income**
- Membership dues .............................. 1,000
- Workshops ............................................. 1,000
- Ticket sales .......................................... 1,000
- Miscellaneous ..................................... 1,000

**In-kind (donations)**
- Equipment (instruments) .............. 1,000
- Services (space rental) ............... 1,000

**Total Revenue** ........................................... 10,000

#### Expenses

- Staff stipends ................................. 1,000
- Equipment ........................................... 1,000 in-kind
- Services ............................................. 1,000 in-kind
- Printing and copying ...................... 1,000
- Telecommunications ....................... 1,000
- Travel and meetings ....................... 1,000
- Marketing and advertising .............. 1,000
- Staff and volunteer training .......... 1,000
- Contract services ............................ 1,000
- Springboard 7% Admin Fee* .......... 560
- Springboard application/annual fee .... 95
- Miscellaneous ................................. 345

**Total** ..................................................... 10,000

**NET** ...................................................... 0

Net should be zero OR the income can be higher than the expenses.

*About Springboard’s 7% fee:
Applies to any funds Springboard manages
Some Incubator clients have
Springboard manage only
Contributed funds. Others have
Springboard manage all funds.
Whatever the amount is, multiply by
.07 to calculate the fee. There is no
admin fee for in-kind donations.